

PUBLIC MEETING OF THE
MOUNTAIN OAK SCHOOL BOARD OF DIRECTORS
Regular Meeting Minutes – June 25, 2025

Pursuant to A.R.S. 38-431.02(1) notice is hereby given to the members of the Mountain Oak School and the general public that the Board of Directors of the Mountain Oak School will meet on the time and date listed below. The meeting will be held at the Mountain Oak School, 1455 Willow Creek Rd., Prescott, Arizona. The Board may vote to go into Executive session on any agenda item, pursuant to A.R.S. 38.-431.01(A)(3) for legal advice on matters as set forth in the agenda item. Executive sessions are not open to the public. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

Vision: Mountain Oak School is Committed to the Following:

- Developing and enriching our school offering and campus.
- Maintaining and building our financial health.
- Expanding our presence and visibility in the greater community.
- Becoming a nexus of Waldorf cultural activity in Arizona and the nation.
- Cultivating and supporting a strong and vibrant school community.

Meeting Type:	Date:	Start Time:	End Time:	Location:
Regular Meeting	June 25, 2025	3:30pm The room will open to the public at 3:20pm	6:25pm	Mountain Oak School 1455 Willow Creek Rd Prescott AZ 86301 Office or virtual link to join meeting (see below)

	Agenda Items	Presenter
1.	Meeting Opening a. Welcome and Call to Order Began 3:30pm. b. Opening Quote TH gives quote about humility. c. Roll Call Confirm quorum. d. Open Meeting Law Reminder	Board President
2.	Consents, Reviews, Approvals, Old Business a. Consent Items SC motions to approve. PR 2nd. Unanimously aye. i. Approve Prior Minutes: May 7, 2025 ii. Agenda Approval	

	<p>b. Old Business Instructions to SC that "unfinished business" items can go under "old business" with future agendas.</p>	
3.	Public Comment None	
4.	<p>Board Reports Board report from KL as presented by JN. Related to a document the Charter Reps were to sign and return to the Charter.</p>	
5.	<p>Community Reports</p> <p>a. Charter Representative Report Marlene Sullivan not present.</p> <p>b. Director's Report ADM 90. Graduation dinner celebration was a very successful community event. Summer community day planned for July 12th. TH requests gala committee. Staff 360 Review completed. Two employees retiring; positions being filled internally. One mutual parting. All other employees returning. Accreditation is not required in Arizona, but JN is looking into the best way for MOS to become accredited, acknowledging the value of accreditation. Potential board member resume and statement presented. SC, RY, and JN will interview. PR asked a clarifying question about exit interviews. JN affirms it was created and utilized. PR requests letting the board see the exit interviews. PR asks clarification about retirees. JN explains that more hours will be required for internal replacements but that there are no new hires.</p> <p>c. Faculty Report None, except that JR agrees graduation was a success.</p> <p>d. Business Manager Report Consistent preschool payments, 21 tax credits, closed Brandy Meade credit card and opened MD, preschool/fundraising/food service were the biggest funds, AZ June payment was withheld because of state-level dispute on FY26 budget. TH affirms that high cash flow will come in September. Submitted paperwork for NBAZ mortgage loan and looking into bridge loan. TH discusses mortgage and property value. TH further discusses that the pros and cons of mortgage vs. bridge loans should be considered. JN explains loans will help cover the time that state funding and ESA vouchers are pending. TH suggests looking at alternatives as well. PR</p>	

	<p>requests board notification. PR asks clarifying question and requests bank account balance on future reports. Alternatives to Aspire discussed for payroll. TH suggests ideas for addressing the loss of Aspire and notes other sources of income. Estimated budget for FY25-26 given. PR suggests focusing on recruitment. JN shared efforts of community outreach, posters, etc. Comparison shared of FY24 & 25.</p>	
6.	<p>Unfinished Business OR Action Items</p> <p>a. Discuss new mission and vision for MOS JN presents mission and vision. Will vote on at next meeting.</p> <p>b. Discuss committee for fundraising and advertising JN invites SC to future committee meetings. TH requests committee report as ongoing agenda item.</p> <p>c. Update on the spreadsheet to track OML training and term limits TH suggests OML section in future agendas and links to community reports in future agendas.</p>	<p>a. Board Member b. Sarah Cramer c. Sarah Cramer</p>
7.	<p>New Business OR Discussion Items</p> <p>a. Bank Fraud Security MD presents NBAZ bank fraud prevention and will follow up with Lynn Trumpe.</p> <p>b. Approve Faculty Contracts Table until next meeting due to unknown ESA.</p> <p>c. Approve FY 25-26 School Calendar JR motions to approve 25-26 calendar. RY 2nd. Unanimously aye. (SC not present). Motion passes.</p> <p>d. Discuss Private School and ESA model for school and governing board including vendor status and parent communication Approved as a vendor as education facility. Communicating regularly with parents. Tuition rates based on ESA. Hourly rate also based on average ESA funds.</p>	<p>a. Michael Donelson b. Katie Larson c. Katie Larson d. Katie Larson, Sarah Cramer</p>
8.	<p>Executive Session to discuss and review Director Annual Review and Actions TH motions to enter executive session at 5:29pm. Unanimously aye (SC not present). JN left at 5:29pm. Executive session ends 6:20pm. TH motions to end executive session. JR 2nd. Unanimously aye (No SC). TH motions to retain JN director for continuing. JR 2nd. Aye. PR abstain. JR accepts. Board takes</p>	Board President

	their responsibility for charter situation and JN can tell us to keep him accountable.	
9.	Meeting Summary	Board Member
10.	Announcements	Board Member
11.	Closing Quote	Board President
12.	Adjournment	Board President

Posted Outside 1455 Willow Creek Rd by Director/Board Member Date/Time: 2025 June 24
 Posted on School Website by Designated Webmaster Date/Time: 2025 June 24 6:23AM

Attendee Information:

Name	E-Mail Address	Present
Tim Harrington, President	osmliving@gmail.com	P
Katie Larson, Board Member	katie.larson@mountainoakschool.org	P arrived 3:45pm, left 6:20pm
James Nolen, School Director, Ex Officio	jnolen@mountainoakschool.org	P
Peter Rennick, Vice President	pjre2@cox.net	P
Jonathan Ruf, Faculty Board Member	jruf@mountainoakschool.org	P arrived 4:00pm
Rose Ybarra, Staff Board Member	attendance@mountainoakschool.org	P arrived 3:43pm
Michael Donelson, Business Director	billing@mountainoakschool.org	P
Marlene Sullivan, Charter Representative	msullivan@mountainoakschool.org	A
Sarah Cramer, Secretary	scramer@mountainoakschool.com	P left 5:13pm

Virtual Meeting Info:

To join the video meeting, click this link: <https://meet.google.com/nii-ohyg-ref>
 Otherwise, to join by phone, dial +1 470-243-0560 and enter this PIN: 450 218 539#